**CHESHIRE AND WARRINGTON LEP**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 6 SEPTEMBER 2018**

The main Board meeting will be held between 13.30 and 15.30 hrs at Priestley College, Loushers Lane

Warrington, WA4 6RD. Current list of attendees and apologies at **Annex A.**

Matthew Grant the Principal of Priestley College has invited Board members to join him at 12.30 hrs for a tour of the College and discussion over an informal lunch.

**AGENDA**

**12.30hrs Tour of Priestley College and informal lunch**

**13.30 hrs Welcome, introductions and declarations of interest** – note that Margaret Cheshire and Meredydd David have stepped down and Ian Cotterill (Franklyn Financial Management) has accepted invitation to join the Board – Chair

To invite members views on how to secure an FE representative on the Board - Chair

**13.40 hrs Note of meeting on 13 June 2018 (Annex B) and progress report dated 7 July 2018 (Annex C) –** Chair

**13.45 hrs Any matters arising that are not on agenda- annotated action list from 13 June meeting attached (Annex D) -** Chair

**13.50 hrs Digital Skills**

* Introduction to work of the Digital Skills Partnership – Gary Coyle
* Follow up to meeting with training providers
* Key digital skills priorities in Cheshire and Warrington
* Opportunities to address digital skills issues via the Institute of Technology proposals
* Next steps

**14.35 hrs Local Growth Fund**

* Proposed investment criteria for £5M budget – Mark Livesey/Pat Jackson

**14.45 hrs Progress reports – Please note that we have received requests from both the Pledge and the University of Chester to present members with progress reports on their work with local partners to develop bids for a Pledge network and a virtual Institute of Technology**

* Fuse – progress of European Social Fund project that could be described as piloting aspects of the Cheshire and Warrington Institute of Technology model – 10 mins (Helen Nellist)
* Pledge – 10 mins (Trevor Langston and Martin Howlett)
* Institute of Technology – 10 mins (Charlie Woodcock)
* Industrial strategy and LEP review - 10 mins (Mark Livesey**)**

**15.25 hrs Any Other Business and Date, Format and Venue of next meeting –** Chair

**15.30 hrs Close meeting**

**CHESHIRE AND WARRINGTON LEP Annex A**

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The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* Clare Hayward
* Paul Taylor (Taylor Business Park)
* Paul Colman (South Cheshire Chamber)
* Julia Teale (Bentley Motors)
* Fraser Kearney (Cheshire and Warrington Growth Hub)
* Nicola Merriman (National Skills Academy Nuclear)
* Jim Carroll (Mobica)
* Jenny Clucas (Cogent)
* Victoria Burston representing Neil Warren (Jungheinrich)
* Howard Sloane (Essar Oil)
* Carol Parkes (Lex Autoleasing/Lloyds Banking Group)
* Phil Atkinson (Daresbury)
* Ian Cotterill (Franklyn Financial Management)
* Mark Livesey (LEP)
* Pat Jackson (LEP)
* David Brennan (Advisor to LEP)
* Gary Coyle (Head of Local Engagement – Digital Skills Partnership, Department for Digital, Culture, Media and Sport)
* Helen Nellist (Cheshire College, South and West)
* Charlie Woodcock (University of Chester)
* Martin Howlett and Trevor Langston (Pledge Partnership)

**Apologies**

* Neil Warren (Jungheinrich)