

**Cheshire and Warrington Local Enterprise Partnership
Finance and Audit Committee
Monday 4th July 2022, 4.00pm to 6.00pm**

AGENDA

Agenda Item		Lead	Timings
1	Welcome, introductions and apologies	Chair	
2	Conflicts of Interest	Chair	
3	Minutes of Meeting 15 th March 2022 and Matters / Actions Arising	Chair	5 minutes
4	Review of Annual Accounts for FY 21-22 Audit Completion Report Letter of Representation	Mike Benson / Ian Brooks	4.10pm 30 minutes
5	Report against Internal Audit Plan 2021/22	Mike Todd	4.40pm 10 minutes
6	Annual Report to the Board of F&A Committee	Chair/Ian Brooks	4.50pm 10 minutes
7	Review of Performance <ul style="list-style-type: none"> • Review Management Accounts and Forecast • Review of Programme Funds (LGF, GPF, GBF, EZ) 	Ian Brooks	5.00pm 20 minutes
8	Annual Review of Reserves including review of EZ balances	Ian Brooks	5.20pm 20 minutes
9	AOB	Chair	5.40pm 5 minutes
10	(Re-)Appointment of Auditors	Ian Brooks	5.45pm (15 minutes)
Meetings Calendar for 2022 Tuesday 13 th September 2022 3.00-5.00pm Tuesday 13 th December 2022 3.00-5.00pm			

FORWARD LOOK**2022**

Standing Items	Review of Management Accounts Review of Progress - Internal Audit Plan and Reports	
March	Review of Terms of Reference	Chair
March	Review of Performance of the Committee	Chair
March	Review of Corporate Risk Register	Rebecca Luck
June	Annual Report of F&A Committee	Chair
June	Review of Internal Audit 2021/22	Mike Todd
June	Approval of Internal Audit Plan 2022/23	Mike Todd
June	Annual Accounts, Auditors Opinion, (Re-)Appointment of Auditors	Mike Benson
June	Review of Reserves	Ian Brooks
June	Review of EZ Balances	Ian Brooks
September	Review of Corporate Risk Register	Rebecca Luck
September	Review of Fraud Risk	Ian Brooks
September	Review of Cyber Security Risk	Ian Brooks
December	Draft Budget 2023/24	Ian Brooks