



**Minutes of the Cheshire and Warrington Local Enterprise Partnership
Performance and Investment Committee Meeting
held on 16th October 2019 at 1.30**

In attendance: Ged Barlow (Chairman), Paul Goodwin, Peter Skates, Stewart Brown, Chris Hindley, Ian Brooks, Rachel Brosnahan.

Apologies: Lisa Harris, Chloe Taylor, Alex Thompson

Item No.	Item	To be Actioned by	By When
1.	Welcome, Introductions and Apologies – Chloe Taylor, Lisa Harris		
2	Conflicts of Interest PS declared an interest in Crewe High Speed Ready Heart and Poynton Relief Road		
3	Minutes and actions from the last meeting: Mins agreed. Typos to be amended. Actions: CW had looked at whether an off the shelf package for the LEP website would be viable but confirmed it wouldn't be due to the family of brands/ services it needs to cover and link with. Business Growth Hub outputs to be reviewed and possibly reprofiled- Growth Hub team still looking at this. RB confirmed that all unsuccessful bidder to the Energy Fund had been written to and feedback given.		
4	Crewe High Speed Ready Heart Jez Goodman from CEC gave an update on progress with the CHSRH scheme and showed the fly through of the proposed scheme. Good progress is being made. Vacant possession expected by the end of November. Demolition works will start next year. Design work for the public realm and multi-story car park advanced. Market hall works going well. Retendering for Market Hall operator following lack of bids from first tender. Council will instead retender with Council retaining responsibility for maintaining the premises. Queried what would happen if HS2 didn't go ahead- JG confirmed not considered essential to the success of the scheme. There has been a level of retail demand in the area. CEC is confident that they can spend the £5m LGF grant by March 21.		
5	Delivery Plan – Business Growth Hub update: Andy Devaney		

	<p>AD provided a growth Hub update. They are behind on enquiries but the number they receive is increasing. May achieve 750-800 by end of financial year. Planning on employed more “engagement” staff to work with businesses. Accelerate programme coming online which will help provide more support.</p> <p>Investing in more tech to help analyse origin of enquiries and then targeting.</p> <p>300 businesses have been signposted</p> <p>First meeting of newly established Business Growth Committee 4th/5th November.</p> <p>Appointed a new key account manager, Colin Brew who is due to start at the beginning of November,</p> <p>The CRM system is live and licences for the rest of the LEP team have been provided. Training is being rolled out.</p> <p>The Pledge is fully operational and has engaged with other 30 schools and 2000+young people.</p> <p>VIOT just approved. Recruitment underway.</p> <p>More support is required if targets are to be met.</p> <p>The 12hr support is key to increasing GVA. Proposals for more support being reviewed.</p>		
6	<p>Delivery Plan Update</p> <p>RB ran through the delivery plan update.</p> <p>RB to get the direction of travel added to the RAG ratings</p>	RB	Nov 19
7	<p>Poynton Relief Road</p> <p>RB presented a report on the Poynton relief Road Full business case. The business case for the project appears strong as confirmed by the independent appraisal.</p> <p>The Committee agreed that a final offer letter could be issued for the project.</p>	RB	Nov 19
6	<p>ESIF Update</p> <p>The committee considered the report and asked that a table was provided of what is contracted and what has been achieved.</p>	RB	Nov 19

	Clarify wording of last two sentences of ESIF paper	RB	Nov 19
7	<p>Programme Manage Update RB ran through Programme Manager report.</p> <p>Profiled spend for the year has fallen as a result of spend slipping on a number of projects. However, £17.4m spent against the 19/20 figure of £24.9m which includes all the funding carried forward from 16/17.</p> <p>Skills Fund- revised applications due to be considered by Employer and Skills board in November.</p> <p>Tarvin Road and Winsford – RB to ask LH/CT if something can done to ensure grant requirements as it is proving problematic to get information returned on time.</p> <p>Cheshire Green update – Additional loan funding requested. RB to bring paper to November meeting. The need to pay s106 contribution is hampering cashflow on the project. PS to look at whether payment can be delayed.</p>	<p>RB/LH</p> <p>RB/PS</p>	<p>Nov 19</p> <p>Nov 19</p>
8	<p>Risk Detailed review of the corporate risk register.</p> <p>Change to say controlled risk rating Remove mention of Brexit Review winding up of the LEP and EZ income</p> <p>Top 5 corporate and programme risks to be reported or by exception moving forward.</p>	RB	Nov 19
9	<p>AOB Discussion around role of P&I. GB to write to Philip Cox on behalf of the committee.</p> <p>Growth Deal report to be circulated for approval by correspondence.</p>	<p>GB</p> <p>RB</p>	<p>Oct 19</p> <p>Oct 19</p>