



## Cheshire and Warrington Local Enterprise Partnership Overview and Scrutiny Committee

**Date:** 5 March 2020

**Time:** 2.00pm

**Venue:** Wyvern House, The Drummer, Winsford, CW7 1AH

**Chair:** Councillor S Parish (Warrington Borough Council)

**Membership:** Catherine Barber-Brown, Tracey Walsh, Helen Nellist, Councillor Paul Donovan (Cheshire West and Chester Council) and x 1 vacancy from Cheshire East Council.

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### AGENDA

Agenda Item		Lead	Timings
<b>Open Meeting</b> - Items during the consideration of which the meeting is expected to be open to members of the public (including the press)			
1.	<b>Apologies for Absence</b>	Chair	2.00 pm
2.	<b>Declarations of Interest</b>	Chair	2.00 pm
3.	<b>Minutes</b> of the Meeting held on 20 January 2020	Chair	2.05 pm
4.	<b>Membership of the Committee</b>  (1) Awaiting confirmation from Cheshire East re Councillor Suzanne Brookfield as their representative. (2) Cheshire Business Group has been asked to nominate 2 representatives to the Scrutiny Committee as ex officio members.	Chair	2.15 pm
5.	<b>Presentation of the LEP Governance Structure</b>  To include the roles and work programme of other committees (Work Programme Topic 1)	Ian Brooks	2.20 pm

6.	<b>To Review the Combined Outputs of all LEP Programmes</b>  (Work Programme Topic 2)	Ian Brooks	2.50
7.	<b>Public Participation</b> To receive questions from members of the public in accordance with Governance Procedure Rule 6. A total period of 15 minutes will be allocated for members of the public to speak at Panel meetings. Each member of the public shall be limited to a period of up to 5 minutes speaking.  Members of the Public may speak on any matter relating to the work of the Committee. During public speaking time, members of the public may ask questions of the Committee and the Chairman in responding to the question may answer the question, may decline to do so, may agree to reply at a later date or may refer the question to an appropriate person or body.  Questions will be asked and answered without discussion. In order for officers to undertake any background research, members of the public who wish to ask a question at a Committee meeting should submit the question at least a day before the meeting.  Members of the public are to be able to put questions direct to the Committee via social media platform Twitter: @candwlep	Chair	3.15
8.	<b>Work Programme – Attached</b>	Chair	3.30
9.	<b>Future Meeting Dates (2pm at Wyvern House)</b>  <ul style="list-style-type: none"> <li>5<sup>th</sup> March, 4<sup>th</sup> June, 3<sup>rd</sup> September, 3<sup>rd</sup> December 2020.</li> </ul> (request to take place on Monday, Tuesday or Wednesday)	Chair	3.45
<b>Part II - Matters to be discussed in private</b>			
10.	Nil		

**Cheshire and Warrington Local Enterprise Partnership Overview and Scrutiny Committee**

**Monday 20<sup>th</sup> January 2020**

**Present:** Councillor Steve Parish (Chair), Tracy Walsh, Catherine Barber-Brown, Helen Nellist and Cllr Paul Donovan.

**Also In Attendance:**

- Philip Cox – Cheshire and Warrington LEP
- Ian Brooks – Cheshire and Warrington LEP
- Paul Clisby – Warrington Borough Council (secretariat)
- Sharon Parker – Warrington Borough Council (secretariat)

**1. Appointment of Chair**

It was **agreed:**

Cllr S Parish be appointed Chair and Helen Nellist Deputy.

**2. Apologies**

Apologies for absence were received on behalf of Councillor Brian Roberts (Cheshire East).

**3. Declarations of Interest**

Nil.

**4. Minutes**

The minutes of the meeting of the Scrutiny Committee held on the 7 March 2019 were received as a correct record.

**5. Feedback on the actions following the last meeting**

Discussion on the appointments process for the Committee.

**6. General Governance/Constitutional Matters:**

**Agreed:**

- (1) The Chief Executive of the LEP would seek nominations from the smaller business community to ensure a blend of membership on the Committee. Appointments would be revisited after one year.
- (2) Informal meetings to be held at 1pm in advance of the main meeting at 2pm.
- (3) Quorum to remain at 4 but there should be one representative from each sector present (Local Authority, business and smaller business community).

Noted:

- (1) £25k would be set aside from April 2020 to enable the Committee to commission work as appropriate.
- (2) Access to information – all board papers were publically available. Dates of meetings were to be forwarded to committee members.

**7. Review of the Implementation of Strategic Economic Plan/LIS in full – Presentation**

The Committee received a presentation on the above. Information was provided on:

- Review of Strategic Economic Plan
- Background to Local Industrial Strategy
- Approach to Cheshire and Warrington's Local Industrial Strategy
- Key messages
- Timescales to completion

Questions were asked as appropriate by the Committee Members.

**8. Review of Progress of the Programmes that the LEP manages**

The Committee received a presentation from Rachel Laver on the above.

- The LEP had received £127m of Local Growth Funding (LGF).
- Funding was allocated to specific projects rather than a pot of funding allocated at the LEPs discretion.
- Three main themes were – Transport, Skills and Energy.
- Schemes tended to be enabling schemes that helped open up development and create jobs and housing.
- Detailed information was provided on the allocations over the period 2015/16 to date together with key outputs and the current financial position.

**9. Public Participation**

To receive questions from members of the public in accordance with Governance Procedure Rule 6. A total period of 15 minutes will be allocated for members of the public to speak at Panel meetings. Each member of the public shall be limited to a period of up to 5 minutes speaking.

No questions were received.

Discussion on how easy was it for the public to engage and how involved were they in other committee meetings of the LEP?

**10. Work Programme**

Agreed

A work programme be drafted up and shared with the committee members in advance of the next meeting. The programme would initially commence with those items identified in the term of reference. In addition the committee identified the following topics which may be items that could be added.

- (1) Merging of the European funding and Local Growth Fund by the end of 2021 – how will this be spent, scale and prioritised, particularly on the disadvantaged in the area?
- (2) How does the LEP ensure that there is equality in spend/spread of monies reflecting deprivation wards and disadvantaged areas. What is the oversight for this?
- (3) What is the LEP budget compared to the Regional Development Agency?
- (4) Devolution – how would this work with mayoral combined authorities?
- (5) Understanding of the work programmes of other committees to avoid duplication.
- (6) Brexit – What is the impact of this?
- (7) Unhealthy growth – How does the LEP Board ensure that growth is Healthy for the C&W population
- (8) Understand how the actions and investments underway/planned/funded map against the LIS?

**11. Future Meeting Dates**

Decision – To note the following schedule of meetings, commencing at 2.00pm, at Wyvern House.

Dates for 2020/2021:

- 5<sup>th</sup> March, 4<sup>th</sup> June, 3<sup>rd</sup> September, 3<sup>rd</sup> December 2020.

**12. Part II – Matters to be discussed in private**

Nil



Scrutiny Committee  
Draft Work Programme – January 2020 to

Work Programme Topic	Purpose of the item	Origin of Item	Lead Officer	Date of Meeting	Comments
1.	Review the decision making of each of the sub-committees and Board of the LEP to ensure due process has been followed and there is a transparent audit trail.	Terms of Reference		5/03/20	Presentation on the Governance Structure of the LEP including the roles and work programmes of other committees
2.	Review the progress of the programmes that the LEP manages including but not limited to: Local Growth Fund, Growing Place Fund, European Programme and the Growth Hub. The Committee should identify and/or consider issues raised, promote best practice and make recommendations for improvement if appropriate.	Terms of Reference		20 <sup>th</sup> Jan 2020 4th June 2020	Presentation by Growth Hub on Business Support, Impact of Brexit and resilience measures.
3.	Review the implementation of the strategic economic Plan and identify opportunities for improvement.	Terms of Reference		3 September 2020	Review of how delivery addresses sustainability, inclusivity, healthy growth, social value. Impact of

					devolution and mayoral combined authorities.
4.	Review the output and outcome information of the programmes to ensure that the LEP activities are having a beneficial impact on the economy of the LEP area.	Terms of Reference		20 <sup>th</sup> Jan 5 March 2020	To review the combined outputs of all LEP programmes.
5.	To make recommendations for consideration to the Board and or committee with respect to the discharge of any functions.	LEP Scrutiny Committee		tbc	
6.	Review and advise the LEP board on matters of transparency, ensuring that the LEP is meeting the highest standards of transparency and, in particular, the required standards as set down by the Central Government.	Terms of Reference		4 June 2020	Presentation on the requirements laid out in the Local National Assurance Framework and how they are being fulfilled. To include diversity
7.	To commission and review mid-term and end of term evaluations of programmes and projects.	Terms of Reference		3 September 2020	Review of projects underway and in the pipeline mapped against the LIS, and areas of deprivation.
8.	To liaise with other LEP's over the development and dissemination of best practice.	Terms of Reference		4 June 2020	Paper on the Peer Review of the LEP with the Black County LEP

9.	Merging of the European funding and Local Growth Fund by the end of 2021 – how will this be spent, scale and prioritised, particularly on the disadvantaged in the area?	LEP Scrutiny Committee		tbc	
10.	How does the LEP ensure that there is equality in spend/spread of monies reflecting deprivation wards and disadvantaged areas. What is the oversight for this?	LEP Scrutiny Committee		tbc	See items 1 and 7
11.	What is the LEP budget compared to the Regional Development Agency?	LEP Scrutiny Committee		tbc	
12.	Devolution – how would this work with mayoral combined authorities?	LEP Scrutiny Committee		tbc	See item 3
13.	Understanding of the work programmes of other committees to avoid duplication.	LEP Scrutiny Committee		tbc	See item 1.
14.	Brexit – What is the impact of this?	LEP Scrutiny Committee		tbc	See item 2.
15.	Unhealthy growth – How does the LEP Board ensure that growth is Healthy for the C&W population	LEP Scrutiny Committee		tbc	See item 3.
16.	Understand how the actions and investments underway/planned/funded map against the LIS?	LEP Scrutiny Committee		tbc	See item 7