

**Cheshire and Warrington Local Enterprise Partnership
Finance and Audit Committee**

Tuesday 15th March 2022, 3.00pm to 5.00pm

Location Wyvern House, The Drumber, Winsford, CW7 1AH

Microsoft Teams meeting

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AGENDA

Agenda Item		Lead	Timings
1	Welcome, introductions and apologies	Stephen Kinsey	
2	Conflicts of Interest	Stephen Kinsey	
3	Minutes of Meeting 14 th December 2021	Stephen Kinsey	5 minutes
4	Matters/Actions Arising	Stephen Kinsey	5 minutes
5	Review of LEP Procurement	Rebecca Luck / Claire Paton (Cirrus Purchasing)	3.10pm 25 minutes
6	Progress Report against Internal Audit Plan 2021/22 (verbal update)	Mike Todd (or substitute)	3.35pm 10 minutes
7	Presentation – Update on Programme spend for GBF and mitigation	Rebecca Luck	3.45pm 20 minutes
8	Review of Management Accounts to 31 st January 2022 <ul style="list-style-type: none"> Review Management Accounts and Forecast Review of Programme Funds (LGF, GPF, GBF, EZ) 	Ian Brooks	4.05pm 15 minutes
9	Draft Budget 2022/23	Ian Brooks	4.20pm 20 minutes
10	Paper - Review of LEP Risk Strategy	Rebecca Luck	4.40pm 15 minutes
11	AOB		4.55pm 5 minutes

Meetings Calendar for 2022

Tuesday 28th June 2022 3.00-5.00pm

Tuesday 13th September 2022 3.00-5.00pm

Tuesday 13th December 2022 3.00-5.00pm

FORWARD LOOK**2022**

Standing Items	Review of Management Accounts Review of Corporate Risk Register Review of Progress - Internal Audit Plan and Reports	
March	Review of Terms of Reference	
March	Review of Performance of the Committee	
June	Annual Report of F&A Committee	
June	Review of Internal Audit 2021/22	Mike Todd
June	Approval of Internal Audit Plan 2022/23	Mike Todd
June	Annual Accounts, Auditors Opinion, (Re-)Appointment of Auditors	Mike Benson
June	Review of Reserves	
June	Review of EZ Balances	
September	Review of Fraud Risk	Ian Brooks
September	Review of Cyber Security Risk	Ian Brooks
December	Draft Budget 2022/23	