

CHESHIRE AND WARRINGTON - EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 16 DECEMBER 2020

PLEASE NOTE THAT, AS REQUESTED BY BOARD MEMBERS, THE MEETING HAS BEEN EXTENDED TO INCLUDE SHOWCASING AND CELEBRATING PROGRESS OF THE LOCAL GROWTH FUND INVESTMENTS

Part 1 - The showcasing and celebration will start at 12.30 hrs

Part 2 - The main meeting will run from 13.30 hrs to 15.30 hrs

Meeting to be held via Microsoft Team - details on calendar invite

The main purpose of the meeting

PART 1:

- Celebrate the progress of the Local Growth Fund projects to date and reflect on successes and how the projects have had to adapt of the Covid restrictions

PART 2:

- Review the spend profile and outputs delivered to date by the Local Growth Fund projects
- All Members to share information about any key developments since the last meeting
- Review progress in the development of revised skills and education priorities and provide a steer on the proposed roadmap
- Receive feedback from meetings/activities of key groups held since last meeting on 18 November, including the Accelerate review and the Institute of Technology

Meetings that have taken place since the last Employers' Skills and Education Board meeting:

- Sixth meeting of Digital Skills Partnership on 24 November
- Pledge Management Board on 1 December
- Meeting with Housing Associations on 1 December
- Meeting of Data and Labour Market Steering Group on 2 December to review the emerging shape of the next data and labour market review and the priorities for action to be highlighted in our Skills Report
- A number of meetings of College Principals and the University of Chester to develop the Institute of Technology bid
- Meetings of Crewe and Nantwich and Ellesmere Port, Helsby and Neston local Pledge Boards
- Four Workforce Recovery Group meetings held since 18 November

PART 1

AGENDA FOR MEETING TO SHOW CASE AND CELEBRATE PROGRESS OF LOCAL GROWTH FUND PROJECTS

12.30 hrs	Welcome from Clare Hayward
12.40 hrs	Showcasing the equipment purchased to date
12.50 hrs	Presentation from a number of projects to highlight their progress to date and how they have overcome the challenges of the Covid restrictions
13.15 hrs	General question and answer session and further sharing of good practice on how to overcome the challenges of the Covid restrictions and move online
13.25 hrs	Conclusions

PART 2

MAIN EMPLOYERS SKILLS AND EDUCATION BOARD

- 13.30 hrs** **Welcome, introductions and declarations of interest** - current list of attendees and apologies for Employers' Skills and Education Board meeting on 18 November is at **Annex A**.
- 13.35 hrs** **Local Growth Fund Update of Spend and Delivery of Outputs, Sponsor Feedback and Any Reflections on Local Growth Fund Presentations**
- 13.50 hrs** **Members to highlight any key developments since the last meeting that are not on the agenda**
- 14.00 hrs** **Skills Priorities and Proposed Road Map**
- 14-30 hrs** **Feedback from key meetings/activities held since last Employers' Skills and Education Board meeting:**
- **LEP Board meetings** (Clare Hayward) 5 minutes
 - **Pledge Meetings and Expos** (James Richards) – 5 minutes
 - **Digital Skills Partnership Board** (Nicola Dunbar) – 5 minutes
 - **Accelerate Board and Current Review** (Phil Atkinson) – 15 minutes
 - **Institute of Technology** (Dhesi) – 10 minutes
 - **Response to Covid - Workforce Recovery Group (Philip Cox/Pat Jackson)** - to note the changing nature of the challenge, Kickstart and the Cheshire and Warrington online Jobs, Apprenticeships and Training Opportunities Portal and the meeting with Housing Association to consider the scope to flex support programmes for newly unemployed – 5 minutes
- 15.15 hrs** **Note of last meeting on 18 November 2020** (Chair - 5 minutes)
- 15.20 hrs** **Action list and any matters arising that are not on agenda** – (Chair - 5 minutes)
- 15.20 hrs** **Any Other Business** – Clare Hayward
- Items for future meetings
 - Date and venue of next meeting (20 January 2021 – probably via Microsoft Team)

Close meeting no later than 15.30hrs

The following members of the Employers' Skills and Education Board are expected to attend the meeting:

- *Clare Hayward - Chair
- *Phil Atkinson (Daresbury)
- *Nicola Dunbar (Deputy Chair)
- Paul Colman (South Cheshire Chamber)
- Dhesi (Cheshire College South and West – representing the training providers)
- James Richards (Network Rail)
- *Bill Carr (Carpe Diem)
- Nicola Merriman (National Skills Academy Nuclear)
- *Stephen Fitzsimons (Warrington Borough Council)
- Sarah Hopkinson (Engie)
- Maggie Chen
- Kim Hardman (Astra Zeneca)
- Nicola Johnson (Bentley Motors)
- Pat Jackson (LEP)
- *With voting rights

Not yet responded

- *Cllr James Nicholas (Cheshire East Council)
- Kath Mackay (Alderley Park)
- Louise Higgins (United Utilities)
- *Clare Latham (Cheshire West and Chester)
- Martin Wood (Department for Business, Energy and Industrial Strategy) – observer

Also attending

- Representatives of the Local Growth Fund projects (to be confirmed)
- David Brennan, Trevor Langston and Sarah Williams for specific agenda items

Apologies

- Kurt Allman (University of Chester)
- Philip Cox (LEP)

Papers copied to:

- Trevor Brocklebank (Deputy Chair of LEP)
- Jamie Zucker (DfE)
- Clare Cassidy (DfE)
- Mike McLouglin (DfE)
- Peter Skates (Cheshire East Council)
- Maud Duthie (University of Chester)
- Chris Koral (University of Chester)
- Nicola Said (LEP)

- Joe Manning (LEP)
- Andy Devaney (LEP)
- Sarah Williams (LEP)
- Trevor Langston (LEP)