**CHESHIRE AND WARRINGTON LEP**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 6 SEPTEMBER 2017**

The meeting will be held between 13.30 and 15.30 hrs on Wednesday 6 September at South Cheshire College Board Room, Dane Bank Avenue, Crewe CW2 8AB. List of attendees and apologies at **Annex A.**

As agreed at the last meeting of the Employers’ Skills and Education Board, an extended meeting has been arranged to include a number of additional employers, a representative from each of the local authorities, the colleges, Total People, TTE, Universities of Chester and Liverpool and the UTCs.

The purpose of the meeting is to have a workshop to discuss the proposals to work with employers and other key partners towards establishing a more coherent and ‘outstanding’ curriculum offer across Cheshire and Warrington – initially building around key groups of employers with STEM and digital skills needs in key locations e.g. manufacturing and engineering, pharma and life sciences, energy and environment, chemicals, finance and professional services, logistics and distribution.

This could create a hub and spoke model of an Institute of Technology focused initially on STEM and digital skills and the priority sectors identified in the Strategic Economic Plan.

**AGENDA**

**13.30hrs Welcome and introductions** – Clare Hayward

**13.40hrs Work to Date on the 3 priorities of the Employers Skills and Education Board:**

* **Skills Pledge –** Paul Colman
* **Communications Hub –** Jim Carroll
* **Institute of Technology**
  + conclusions of workshop on 13June – Lynne Williams
  + follow up with the Cheshire Business Leaders - Paul Taylor

**14.10 hrs Short presentation from Margaret Cheshire, Helen Nellist and TTE on the initial discussions they have started with a group of employers in the energy sector**

**14.25 hrs Invitation to other attendees to briefly identify other examples of good practice**

**14.35hrs Break into 3 sector focused groups to start an initial exploration around:**

* how groups of employers in each sector might work collaboratively with the training providers and other key partners
* the types of outcomes they would want to achieve
* the scope and types of activities they would want to undertake
* a rough estimate/order of magnitude of the cost of running the activities and possible funding sources from both employers and the public sector (including European Funds)
* next steps

**15.10 hrs Plenary session to hear feed- back, discuss option and agree next steps.**

**Annex A**

**CHESHIRE AND WARRINGTON LEP – EMPLOYERS’ SKILLS AND EDUCATION BOARD MEETING ON 3 MAY 2017**

The members of the Employers Skills and Education Board are expected to attend the meeting:

* Clare Hayward (Chair)
* Jim Carroll (Mobica)
* Dame Pat Bacon (Health sector)
* Paul Taylor (Taylor Business Park)
* Lynne Williams (Bentley)
* Paul Colman (South Cheshire Chamber of Commerce and Industry)
* Meredydd David (Chair of Provider Group)
* Mark Roach (Grosvenor)Phil Atkinson Daresbury
* Margaret Cheshire Essaroil
* Neil Warren (Jungheinrich)
* Mark Livesey (LEP)
* Pat Jackson\*

**Apologies**

* James Richards (Network Rail)
* Jane Ingram, Halifax/Lloyds Bank)
* Jenny Clucas (Cogent Skills)

**No responses yet**

* Eilis Rattigan (Waters)
* Jo Tipa (National Skills Academy Nuclear)
* Fraser Kearney (Cheshire and Warrington Growth Hub)

Invitations also extended to:

2 Logistics/distribution companies – to be confirmed

2 Energy companies – to be confirmed

Nichola Newton (Warrington Collegiate)

Mathew Grant (Priestley College)

Helen Nellist (South Cheshire and West Cheshire Colleges)

Rachael Kay (Macclesfield College)

Kerry Kirkwood (Sir John Deane’s College)

Linda Dean (Total People)

Nick Smith (TTE)

Tim Wheeler (University of Chester)

Chris McLinden (University of Liverpool)