**CHESHIRE AND WARRINGTON - EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 16 SEPTEMBER 2020 from 13.30 hrs to 15.30 hrs**

**Meeting to be held via Microsoft Team - details on calendar invite**

**The main purpose of the meeting** is to:

* Receive feedback from meeting of key groups held since 15 July
* Review progress of Local Growth Fund investments to date and take decision on investment of remaining Local Growth Fund skills budget
* Provide a steer on priorities for future European Social Fund bids
* Review latest data and labour market report (on young people)
* Consider how to respond to the changing skills and education priorities and the need to produce a skills report for the Department for Education

**Meetings that have taken place since the last Employers’ Skills and Education Board meeting:**

* Ten Workforce Recovery Group meetings held during July, August and September
* Data and Labour Market Steering Group on 8 September
* Pledge Board meeting on 9 September
* Accelerate Governing Board co-chaired by Phil Atkinson and Kurt Allman on 10 September

**AGENDA**

**13.30 hrs Welcome, introductions and declarations of interest -** current list of attendees and apologies for Employers’ Skills and Education Board meeting on 16 September is at **Annex A**.

* + Welcome Sarah Hopkinson from Engie who attended last meeting as an observer and has now joined the Board.
	+ Good-bye and many thanks to Julia Teale who is leaving us and welcome to Nicola Johnson (Bentley Motors) who will be observing the meeting
	+ Welcome Catherine Walker who is replacing Lisa Harris as the representative from Cheshire West and Chester Council

**13.35 hrs Note of last meeting on 15 July 2020 (Annex B)** (Chair - 5 minutes)

**13.40 hrs Action list (Annex C) and any matters arising that are not on agenda –** (Chair - 5 minutes)

**13.45 hrs Feedback from key meetings held since last Employers’ Skills and Education Board meeting:**

* **LEP Board meetings** (Clare Hayward) **-** including the draft Covid Recovery Plan (Annex D) 10 minutes
* **Workforce Recovery Group** chaired by Andy Farrall to coordinate support for redundant people, people at risk of redundancy and young people leaving school this summer and self-employed who are claiming income support as a result of closing down their businesses during the lockdown – 10 minutes
* **Pledge Board** (James Richards) – 10 minutes
* **Accelerate Board** (Phil Atkinson and Kurt Allman) – 10 minutes
* **Data and Labour Market Steering Group** (Pat Jackson) – 5 minutes

**14.30 hrs Funding opportunities** – European Social Fund and Possible Opportunities to Bid for Funds in September. To collect any views from Members about key priorities for future investment – taking account of data and labour market issues (Tim Smith 5 minutes)

**14.35 hrs Local Growth Fund Investments –** to review progress on investments already contracted and to reach a decision on the allocation of remaining funds (Pat Jackson and Sarah Williams) Annex E

**14.45 hrs Latest Data and Labour Market Report – Young People** (Pat Jackson) 15 minutes

**15.00 hrs Production of a Skills Advisory Panel Report –** see draft guidance issued by the Department for Education (Annex F)

* To what extent do we need to review our priorities and include a focus on skills for new job creation and skills for the newly unemployed?
* Could we have a few Members who are prepared to act as a sounding Board to help steer the production of the report or perhaps a separate workshop?

**15.20 hrs Any Other Business –** Clare Hayward

* Items for future meetings
* Date and venue of next meeting(14 October 2020 – probably via Microsoft Team)

 **Close meeting no later than 15.30hrs**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 17 JUNE 2020 Annex A**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Phil Atkinson (Daresbury) - Chair
* \*Clare Hayward
* \*Nicola Dunbar (Deputy Chair)
* \*Julia Teale (Bentley Motors)
* Paul Colman (South Cheshire Chamber)
* Jasbir Dhesi (Cheshire College South and West – representing the FE Colleges)
* James Richards (Network Rail)
* Kurt Allman (University of Chester)
* \*Cllr James Nicholas (Cheshire East Council)
* \*Stephen Fitzsimons (Warrington Borough Council)
* Louise Higgins (United Utilities)
* Sarah Hopkinson (Engie)
* \*Catherine Walker (Cheshire West and Chester)
* Pat Jackson (LEP)

\*With voting rights

**Not yet responded**

* \*Bill Carr (Carpe Diem)
* Maggie Chen
* Kath Mackay (Alderley Park)
* Nicola Merriman (National Skills Academy Nuclear)
* Martin Wood (Department for Business, Energy and Industrial Strategy) – observer

**Also attending**

* Nicola Johnson (Bentley Motors) as observer
* Trevor Langston and Sarah Williams for specific agenda items

**Apologies**

* Philip Cox

**Papers copied to**:

* Trevor Brocklebank (Deputy Chair of LEP)
* Jamie Zucker (DfE)
* Clare Cassidy (DfE)
* Mike McLouglin (DfE)
* Peter Skates (Cheshire East Council)
* Maud Duthie (University of Chester)
* Chris Koral (University of Chester)
* Nicola Said (LEP)
* Joe Manning (LEP)
* Andy Devaney (LEP)
* Sarah Williams (LEP)
* Trevor Langston (LEP)