



TERMS OF REFERENCE

Cheshire Science Corridor Enterprise Zone Board

November 2017

1. Membership

The Enterprise Zone Board consists of the following voting members:

- Two members of the LEP Board, one of whom will be Chair
- An elected representative from each of the constituent local authorities
- Two private sector representatives from companies within the Science Corridor

In addition, the following non-voting organisations will be represented at Enterprise Zone Board meetings:

- Landowners of sites in the Enterprise Zone
- Officers from the three constituent local authorities
- BEIS Cities & Growth Unit
- Marketing Cheshire

Membership of the Board will be reviewed on an annual basis.

2. Quorum

Four voting members one of whom must be a LEP Board member

3. Frequency of meetings

Bi-monthly

4. Role and responsibilities

The Enterprise Zone Board is responsible for setting and overseeing the strategic direction and operational delivery of the Cheshire Science Corridor Enterprise Zone including:

- Determining priorities for the EZ and an action plan to achieve these
- Reviewing and approving of all businesses cases for investment in the EZ

- Overseeing the marketing of the Cheshire Science Corridor and EZ
- Consideration of regular reports on the generation of commercial floorspace enquiries in the EZ
- Ratifying Business Rate Discount applications approved by the EZ Steering Group
- Approving Business Rate Discount applications not in line with agreed eligibility criteria
- Considering performance monitoring and evaluation reports including financial reports
- Considering re-profiling of the programme if required to ensure optimum outcomes are maximised
- Establishing and overseeing working groups as required
- Regular reporting of progress to the LEP Board and DCLG