



**Cheshire and Warrington Local Enterprise Partnership  
Finance and Audit Committee**

Tuesday 16<sup>th</sup> March 2021, 15:00pm – 17:00pm

Microsoft Teams meeting

**Join on your computer or mobile app**

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**Or call in (audio only)**

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Phone Conference ID: 994 432 178#

## AGENDA

Agenda Item		Lead	Timings
1	Welcome, introductions and apologies	Chair	
2	Conflicts of Interest	Chair	
3	Minutes of Meeting 16 <sup>th</sup> December 2020	Chair	5 minutes
4	Matters/Actions Arising	Chair	5 minutes
5	Review of Management Accounts to 31/01/2021 and FY Forecast	Ian Brooks	10 minutes
6	Review of Programme Funds (LGF, GPF, GBF, EZ) and FY Forecast	Ian Brooks	5 minutes
7	Paper – Board update on LEP Budget 2021-22	Ian Brooks	15 minutes
8	Update on progress internal audit programme 2020-21 and draft plan for 2021-22	Dave Rees	20 minutes
9	Annual review of committee performance and effectiveness	Chair / Ian Brooks	15 minutes
10	Annual review of Terms of Reference	Chair	10 minutes

11	Review of Corporate Risk Register	Ian Brooks	10 minutes
12	AOB	Chair	10 minutes
13	Date of next meeting: 29 <sup>th</sup> June 2021		

**FORWARD LOOK  
2021**

<b>Standing Items</b>	<b>Review of Management Accounts Review of Corporate Risk Register Review of Progress - Internal Audit Plan and Reports</b>	
<b>March</b>	<b>Review of Terms of Reference</b>	
<b>March</b>	<b>Review of Performance of the Committee</b>	
<b>June</b>	<b>Annual Report of F&amp;A Committee</b>	
<b>June</b>	<b>Review of Internal Audit 2020/21</b>	<b>David Rees</b>
<b>June</b>	<b>Approval of Internal Audit Plan 2021/22</b>	<b>David Rees</b>
<b>June</b>	<b>Annual Accounts, Auditors Opinion, (Re-)Appointment of Auditors</b>	<b>Mike Benson</b>
<b>June</b>	<b>Review of Reserves</b>	
<b>June</b>	<b>Review of EZ Balances</b>	
<b>September</b>	<b>Review of Fraud Risk</b>	<b>Ian Brooks</b>
<b>September</b>	<b>Review of Cyber Security Risk</b>	<b>Ian Brooks</b>
<b>December</b>	<b>Draft Budget 2022/23</b>	
<b>December</b>		