**APPLICATION FOR EMPLOYMENT**

**Please complete ALL sections of this form in black ink or type. If you wish to receive the application in an alternative format, please contact** [**hr@cheshireandwarrington.com**](mailto:hr@cheshireandwarrington.com)

*Please refer closely to the job description and person specification relevant to the post for which you are applying as shortlisting will be based on how closely you match the criteria required for the role.*

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| **Job title applied for:** |  |
| **Closing date:** |  |

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| **PERSONAL DETAILS** | | |
| First name(s): |  | |
| Surname: |  | |
| Telephone numbers: | Daytime: |  |
| Mobile: |  |
| Email address: |  | |

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| **RIGHT TO WORK IN THE UK** | |
| Are you legally entitled to work in the UK? | Yes/No |
| We will require evidence of this prior to commencing employment | |

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| **DISABILITY** |
| We want your experience of applying for a role within our organisation to be a positive one. Do you require any reasonable adjustments for the interview and selection process? If yes, please give details to enable us to meet your needs. |
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***Please return your completed application form and CV to:***

*HR Department, Enterprise Cheshire and Warrington, Wyvern House, The Drumber, Winsford, Cheshire, CW7 1AH*

*or alternatively by email to* [*hr@cheshireandwarrington.com*](mailto:hr@cheshireandwarrington.com)

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| **PERSONAL STATEMENT** |
| *You are invited to write a personal statement. Please read the job description and person specification carefully and use this section to outline how your skills and experience meet the essential criteria of the post. Please do not exceed 2 pages.* |
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| **CONFIRMATION OF DECLARATION** |
| I confirm that the information provided in this application is accurate to the best of my knowledge. I understand that my application may be rejected, any offer of employment withdrawn or any contract of employment terminated for withholding relevant details or giving false information. |
| Signature: |
| Date: |
| **If sending this form electronically then by submitting it you are agreeing to the ‘Confirmation of Declaration’ and agreeing that all of the information on this form is accurate.** |