**CHESHIRE AND WARRINGTON - EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 16 DECEMBER**

**Meeting to be held in Board Room, Cirrus Offices, Sandfield House, Water Lane, Wilmslow, SK9 5AR between 15.00 and 17.00 hrs.**

Current list of attendees and apologies at **Annex A.**

**AGENDA**

**15.00 hrs Welcome, introductions and declarations of interest. To note that Cllr Barber has replaced Cllr Jefferay and Lisa Harris has replaced Chloe Taylor.**

**15.05 hrs Terms of reference of Employers’ Skills and Education Board**

**15.10 hrs Note of last meeting on 13 November 2019** (Chair - 5 minutes)

**15.15 hrs Action list and any matters arising that are not on agenda –** (Chair - 5 minutes)

**15.20 hrs Accelerate – report back from sub-group meeting held on 16 November (pre the main Employers’ Skills and Education Board on 16 December –** (Chair – 10 minutes)

**15.30 hrs Local Growth Fund Investments and recommendations for second tranche of investments –** (35 minutes)

**16.05 hrs Data and Labour Market Intelligence to inform the curriculum and training offers**

* Terms of reference of Data and Labour Market Steering Group
* Feedback from Data and Labour Market Steering Group meeting on 5 December 2019
* Presentation from David Brennan - summary of findings to date and full report
* Next steps

**16.35 hrs Stakeholder Map, Branding and Communications Strategy** (Catherine Walker – 15 minutes)

**16.50 hrs Any Other Business –** Clare Hayward

* **European Social Fund investment in support for unemployed and economically inactive people**
* **Items for future meetings**
* **Date and venue of next meeting** (15 January 2020 – any volunteers to host?)

**17.00 hrs Close meeting**

**CHESHIRE AND WARRINGTON LEP Annex A**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 16 DECEMBER 2019**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Clare Hayward (Chair)
* \*Nicola Dunbar (Deputy Chair)
* \*Julia Teale (Bentley Motors)
* Paul Colman (South Cheshire Chamber)
* \*Phil Atkinson (Daresbury)
* \*Paul Taylor (Taylor Business Park)
* Jasbir Dhesi (Cheshire College South and West – representing the FE Colleges)
* James Richards (Network Rail)
* \*Bill Carr (Carpe Diem)
* Louise Higgins (United Utilities)
* Nicola Merriman (National Skills Academy Nuclear)
* \*Cllr James Barber (Cheshire East Council)
* \*Stephen Fitzsimons (Warrington Borough Council)
* \*Lisa Harris (Cheshire West and Chester Council)
* Charlie Woodcock (University of Chester)
* Philip Cox
* Pat Jackson (LEP)

**Apologies**

* Martin Wood (Department for Business, Energy and Industrial Strategy) – observer

No Contact - Faye Van Flute (Lloyds Banking Group)

Also attending Maud Duthie, David Brennan, Peter Skates

\*With voting rights